

AMS/FAST CHANGE REQUEST (CR) COVERSHEET

Change Request Number: 18-07

Date Received: Dec 20, 2017

Title: AMS Real Property Forms Update

Initiator Name: Elizabeth (Perry) Teter and Susan Freericks

Initiator Organization Name / Routing Code: Policy, Planning, and Procedure, ALO-200

Initiator Phone: (202) 267-9662/8374

ASAG Member Name: Eugene Scott

ASAG Member Phone: 202-267-3207

Policy and Guidance: (check all that apply)

- ☐ Policy
- ☐ Procurement Guidance
- ☒ Real Estate Guidance
- ☐ Other Guidance
- ☐ Non-AMS Changes

Summary of Change:

The following are submitted for changes/updates:

AMS Real Estate Form 1.3.5.1 File Checklist: Off Airport Land Lease (New Acquisition)

Located at: http://fast.faa.gov/RPF_Real_Estate_Templates.cfm

Form to be updated with documents and records removed. Also signature block format corrected.

Files Attached:

1.3.5.1 OffAPLandLeaseFileNewChecklist_Redline.doc

1.3.5.1 OffAPLandLeaseFileNewChecklist_Final.doc

AMS Real Estate Form 1.3.5.4 Clause Checklist: Land Off Airport Lease

Located at: http://fast.faa.gov/RPF_Real_Estate_Templates.cfm

Correction needed: Insert R next to Assignment of Claims and Covenant Against Contingent Fees. Also signature block format corrected.

Files Attached:

1.3.5.4 OffAPLandClausechecklist_Redline.doc

1.3.5.4 OffAPLandClausechecklist_Final.doc

AMS Real Estate Form 1.3.5.5 File Checklist: Land Off Airport Lease (Succeeding)

File Check created for Succeeding Leases for Land Off Airport

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Files Attached:

1.3.5.4 OffAPLandSucFilechecklist_New Form.doc

AMS Real Estate Form 1.3.6.1 File Checklist: MOA

Located at: http://fast.faa.gov/RPF_Real_Estate_Templates.cfm

Correction to Form's number is needed. Change from 1.3.5 to 1.3.6.1 to be consistent with AMS Real Property Forms List. Also signature block format corrected.

Files Attached:

1.3.6.1moafilechecklist Redline.doc

1.3.6.1moafilechecklist Final.doc

AMS Real Estate Form 1.3.6.2 Clause Checklist: MOA

Located at: http://fast.faa.gov/RPF_Real_Estate_Templates.cfm

Correction to Form's number is needed. Change from 1.3.6 to 1.3.6.2 to be consistent with AMS Real Property Forms List. Also signature block format corrected.

Files Attached:

1.3.6.2moaclausechecklist Redline.doc

1.3.6.2moaclausechecklist Final.doc

AMS Real Estate Form 1.3.19 Clause Checklist: Easement

Located at: http://fast.faa.gov/RPF_Real_Estate_Templates.cfm

This form will be deleted and replaced with the following:

AMS Real Estate Form 1.3.19 Clause Checklist: Restrictive Aerial Easement

Clause Checklist created for Restrictive Aerial Easements.

Files Attached:

1.3.19 RestrictiveAerialEasementClauseChecklist_NewForm.doc

AMS Real Estate Form 1.3.19 Clause Checklist: Perpetual Easement

Clause Checklist created for Perpetual Easements.

Files Attached:

1.3.19.1 PerpetualEasementClauseChecklist_NewForm.doc

AMS Real Estate Form 2.6.19.1 Clause Checklist: Standard Space Lease (New)

Located at: http://fast.faa.gov/RPF_Real_Estate_Templates.cfm

Correction needed to legend. Change A to RA. Also signature block format corrected.

Files Attached:

2.6.19.1 StandardSpaceLeaseNewClausechecklist_Redline.doc

2.6.19.1 StandardSpaceLeaseNewClausechecklist_Final.doc

AMS Real Estate Form 2.6.19.2 Clause Checklist: Standard Space Lease (Succeeding)

Located at: http://fast.faa.gov/RPF_Real_Estate_Templates.cfm

Correction needed to legend. Change A to RA. Also signature block format corrected.

Files Attached:

2.6.19.2 StandardSpaceLeaseSuccClausechecklist_Redline.doc

2.6.19.2 StandardSpaceLeaseSuccClausechecklist_Final.doc

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AMS Real Estate Form 2.6.19.3 Clause Checklist: Small Space Lease (New)

Located at: http://fast.faa.gov/RPF_Real_Estate_Templates.cfm

Correction needed to legend. Change A to RA. Also signature block format corrected.

Files Attached:

2.6.19.3 SmallSpaceLeaseNewClausechecklist_Redline.doc

2.6.19.3 SmallSpaceLeaseNewClausechecklist_Final.doc

AMS Real Estate Form 2.6.19.4 Clause Checklist: Small Space Lease (Succeeding)

Located at: http://fast.faa.gov/RPF_Real_Estate_Templates.cfm

Correction needed to legend. Change A to RA. Also signature block format corrected.

Files Attached:

2.6.19.4 SmallSpaceLeaseSuccClausechecklist_Redline.doc

2.6.19.4 SmallSpaceLeaseSuccClausechecklist_Final.doc

AMS Real Estate Form 2.6.27.1 Clause Checklist: Antenna and Equipment Space (New)

Located at: http://fast.faa.gov/RPF_Real_Estate_Templates.cfm

Correction needed to legend. Change A to RA. Also signature block format corrected.

Files Attached:

2.6.27.1 AntennaSpaceNewClausechecklist_Redline.doc

2.6.27.1 AntennaSpaceNewClausechecklist_Final.doc

AMS Real Estate Form 2.6.27.2 Clause Checklist: Antenna and Equipment Space (Succeeding)

Located at: http://fast.faa.gov/RPF_Real_Estate_Templates.cfm

Correction needed to legend. Change A to RA. Also signature block format corrected.

Files Attached:

2.6.27.2 AntennaSpaceSuccClausechecklist_Redline.doc

2.6.27.2 AntennaSpaceSuccClausechecklist_Final.doc

AMS Real Estate Form List

Located at: http://fast.faa.gov/RPF_Real_Estate_Templates.cfm

Correction needed ABAAS Form Title. Title should be Certification of ABAAS Compliance.

Also updated with the above list of forms to include dates and additions.

Files Attached:

Real Property Form List Redline.doc

Real Property Form List Final.doc

AMS Real Property Clause List

Located at: http://fast.faa.gov/RPF_Real_Estate_Templates.cfm

Clauses were approved by ASAG and AEB. A work order has been submitted to PRISM to edit clauses in Contract Writing Tool. The new list reflects the updates that will be in the tool.

Files Attached:

RealEstateClausesJan2018.doc

Reason for Change:

Correction to grammatical and format errors will ensure logic and coherence of leases going out to the public.

Correction of the forms list will ensure ease of customers finding the necessary document needed.

Development, Review, and Concurrence:

Development: FAA Corporate Real Estate (ALO-200)

Review: Eastern Service Area (ALO-600), Central Service Area (ALO-700), Western Service Area (ALO-800).

Concurrence: Office of the Assistant Chief Counsel for Acquisition and Commercial Law (AGC-500), Acquisition Advisory Group (ASAG).

Target Audience: Real Estate Contracting Officers

Briefing Planned: No. Already presented to ASAG on 11/21/17.

ASAG Responsibilities: None.

Section / Text Location: AMS Real Estate Forms located at:

http://fast.faa.gov/RPF_Real_Estate_Templates.cfm

The redline version must be a comparison with the current published FAST version.

☒ I confirm I used the latest published version to create this change / redline

or

☐ This is new content

Links: http://fast.faa.gov/RPF_Real_Estate_Templates.cfm

Attachments:

AMS Real Estate Form 1.3.5.1 File Checklist: Off Airport Land Lease (New Acquisition)

1.3.5.1 OffAPLandLeaseFileNewChecklist_Redline.doc

1.3.5.1 OffAPLandLeaseFileNewChecklist_Final.doc

AMS Real Estate Form 1.3.5.4 Clause Checklist: Land Off Airport Lease

1.3.5.4 OffAPLandClausechecklist_Redline.doc

1.3.5.4 OffAPLandClausechecklist_Final.doc

AMS Real Estate Form 1.3.5.5 File Checklist: Land Off Airport Lease (Succeeding)

1.3.5.4 OffAPLandSucFilechecklist_New Form.doc

AMS Real Estate Form 1.3.6.1 File Checklist: MOA

1.3.6.1moafilechecklist Redline.doc

1.3.6.1moafilechecklist Final.doc

AMS Real Estate Form 1.3.6.2 Clause Checklist: MOA

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1.3.6.2moaclausechecklist Redline.doc
1.3.6.2moaclausechecklist Final.doc

AMS Real Estate Form 1.3.19 Clause Checklist: Restrictive Aerial Easement
1.3.19 RestrictiveAerialEasementClauseChecklist_NewForm.doc

AMS Real Estate Form 1.3.19 Clause Checklist: Perpetual Easement
1.3.19.1 PerpetualEasementClauseChecklist_NewForm.doc

AMS Real Estate Form 2.6.19.1 Clause Checklist: Standard Space Lease (New)
2.6.19.1 StandardSpaceLeaseNewClausechecklist_Redline.doc
2.6.19.1 StandardSpaceLeaseNewClausechecklist_Final.doc

AMS Real Estate Form 2.6.19.2 Clause Checklist: Standard Space Lease (Succeeding)
2.6.19.2 StandardSpaceLeaseSuccClausechecklist_Redline.doc
2.6.19.2 StandardSpaceLeaseSuccClausechecklist_Final.doc

AMS Real Estate Form 2.6.19.3 Clause Checklist: Small Space Lease (New)
2.6.19.3 SmallSpaceLeaseNewClausechecklist_Redline.doc
2.6.19.3 SmallSpaceLeaseNewClausechecklist_Final.doc

AMS Real Estate Form 2.6.19.4 Clause Checklist: Small Space Lease (Succeeding)
2.6.19.4 SmallSpaceLeaseSuccClausechecklist_Redline.doc
2.6.19.4 SmallSpaceLeaseSuccClausechecklist_Final.doc

AMS Real Estate Form 2.6.27.1 Clause Checklist: Antenna and Equipment Space (New)
2.6.27.1 AntennaSpaceNewClausechecklist_Redline.doc
2.6.27.1 AntennaSpaceNewClausechecklist_Final.doc

AMS Real Estate Form 2.6.27.2 Clause Checklist: Antenna and Equipment Space
(Succeeding)
2.6.27.2 AntennaSpaceSuccClausechecklist_Redline.doc
2.6.27.2 AntennaSpaceSuccClausechecklist_Final.doc

AMS Real Estate Form List
Real Property Form List Redline.doc
Real Property Form List Final.doc

Other Files: None